

This is a courtesy announcement.

Position Title, Series and Grade: FINANCIAL PROGRAM ANALYST, GS-0501 -12,  
\$55,360 - \$71,965 per Annum

Announcement Number: SW6-GS0501-12-287979-FL-OS

Open Date: 9/15/2006 Closing Date: 10/6/2006

Job Location: JAPAN, Yokosuka

**Hiring Organization:** Fleet Industrial Supply Center; SAN DIEGO, CALIFORNIA  
**THOSE INTERESTED, MUST GO TO THE FOLLOWING WEBSITE TO GET  
INFORMATION AND APPLY FOR THE POSITION:**

<https://chart.donhr.navy.mil/jobsearch/jobdetail.asp?vid=68943>

There is also a special recruitment flyer for this announcement number DON0501-OS.

**About the Job:**

This position is located in the Assistant Chief of Staff (ACOS) for Regional Commander Support (RCS) Comptroller Department, Liaison Office Fleet and Industrial Supply Center (FISC). The liaison office staff performs a variety of financial functions as an agent of the ACOS RCS Comptroller. The primary functions of the Comptroller Department include programming, budgeting, accounting, financial services, day-to-day execution and financial planning of appropriated funds for the ACOS RCS.

The incumbent serves as the lead for the liaison office staff. The incumbent is responsible for monitoring of Non-Labor Operating Targets (OPTARS) issued to the FISC Commanding Officer (CO) by ACOS RCS Comptroller. In addition to the OPTAR monitoring the incumbent manages: Government Travel Charge Card (GTCC) program; Government Commercial Purchase Card (GCPC) program; Travel Order and Claim processing; Travel Centrally Billed Accounts (CBA) reconciliation; Resolution of Payroll/Time and Attendance (T&A) issues/problems for FISC employees; Invoice processing; Closing residual accounting records and trial balance of the FISC's disestablished Comptroller Office. Provides Activity Base Costing (ABC) information/reports to the ACOS Comptroller staff and the FISC Yokosuka CO. Manages the Minor property accounting for both information technology equipment and all other minor plant property managed in the DPAS system. Acts as liaison with the regional commanders office and the ACOS RCS in financial matters pertaining to the FISC detachments and fuel facilities in Sasebo, Okinawa and Hachinohe. Reviews and accepts direct fund cite Request for Contractual Procurement (RCP) for time, purpose and amount. The incumbent acts under the general direction of the FISC Sites Support Liaison Division Head, located at the ACOS RCS Comptroller Department.

**Who May Apply:**

**Current permanent Federal civilian employees.** You are eligible for this hiring category if you are a current, permanent competitive service civilian employee of any Federal agency.

If you are currently working on a temporary or term appointment for the Federal Government, you are NOT eligible for this hiring category.

**Current Permanent Department of Defense (DOD) Civilian Employee**

You are eligible for this hiring category and the hiring category of Current Permanent Federal Civilian if you work as a current, permanent competitive service civilian employee of any of the following DoD Agencies:

U.S. Navy

U.S. Marine Corps

Dept of the Army

Dept of the Air Force

Other Department of Defense Agencies (e.g., WHS, DLA, DFAS, DISA, DODDS, Defense Commissary, etc.)

**Reinstatement eligibility**

You are eligible for this hiring category if you:

Are a former Federal employee who previously attained career status, OR

Are a former Federal employee with veterans' preference who previously attained career-conditional status, OR

Are a former Federal career-conditional employee without veterans' preference who separated from Government service within the past three years.

**Veterans' Employment Opportunity Act (VEOA)**

You are eligible for this hiring category if you meet the definition below:

Preference eligibles or veterans who separated from the Armed Forces under honorable conditions after substantially completing an initial 3-year term of active service.